

## **PERSONAL DATA PROCESSING AGREEMENT**

### **1. THE SCOPE, PRINCIPLES AND PURPOSE OF DATA PROCESSING**

- 1.1. The purpose of processing the applicant's data is to organise and carry out general admission to study programmes: to compile lists of applicants (collect applications, education data, data from maturity certificates and their supplements, achievement data, plan entrance examinations and tests, rank applicants), register contracts signed between the applicant (student) and KTK, to transmit personal data of candidates and admitted applicants to educational and research institutions of the Republic of Lithuania (National Education Agency, Student and Pupil Register) and other institutions (State Study Foundation, etc.) with which data provision agreements have been signed.
- 1.2. Applicants' personal data are processed in accordance with the 2016 April 27 Regulation 2016/679 of the European Parliament and of the European Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, which repeals Directive 95/46/EC (hereinafter - GDPR).
- 1.3. Employees of educational institutions, when performing their duties and processing personal data, must adhere to the fundamental principles of personal data processing.
- 1.4. Personal data are processed accurately, honestly and only to achieve the purposes defined in paragraph 1.1.
- 1.5. Personal data are processed in such a way as to ensure its adequate security, using appropriate technical and organisational security measures.

### **2. RIGHTS OF THE PERSONAL DATA SUBJECT**

- 2.1. When processing personal data, educational institutions ensure that the data subject's rights are adequately protected and that all necessary information is presented to the data subject in a clear, comprehensible and acceptable form.
- 2.2. The data subject has the right to:
  - 2.2.1. know (be informed) about the collection of personal data: what personal data the subject must provide for what purpose the relevant data are collected, to whom and for what purpose they may be provided and what are the consequences of not providing personal data;
  - 2.2.2. get acquainted with his/her personal data, to request correction, clarification or addition of incorrect or incomplete personal data;
  - 2.2.3. not consent to the processing of certain optional personal data;
  - 2.2.4. familiarise him/herself with the legality of the processing of your personal data;
  - 2.2.5. familiarise him/herself with their personal data and how it is handled.
- 2.3. The data subject has the right to contact the data processor, requesting information on what and for what purpose his personal data is processed and to whom it is provided in writing and by submitting a personal identification document to:
  - 2.3.1. demand correction, destruction of personal data or suspension of the processing of personal data;
  - 2.3.2. withdraw personal data processing consent;
  - 2.3.3. withdraw consent of processing certain personal data. Such withdrawal of consent can be expressed by not filling out certain documents, as well as by later submitting a request for termination of processing non-compulsory personal data.

- I hereby consent to the processing of my personal data that I have provided and declare my agreement with the data protection regulations in the data privacy statement above